

**Welburn Hall School**



**Welburn Hall School**

**ADMISSIONS POLICY**

**(Reviewed December 2015)**

Review Period: Annually  
Next Review Due: Autumn Term - 2016

Governors Approval: .....

Date: .....

**The local authority places pupils at Welburn Hall School, usually on the advice of the Alternative Provision admissions panel, after ensuring that we can meet need and that we have an available place.**

(The current statementing process is undergoing some major changes, dictated by government legislation, as all young people with statements are moved onto EHCPs (Education, Health and Care Plans) therefore please read statement or EHCP throughout this document.)

1. A pupil or student will be admitted to Welburn Hall School
  - if he or she falls within the terms of the current approval for the school;
  - when a child has a statement of special educational needs maintained under Section 324 of the Education Act 1996 and the name of the school is given in part 4 of the statement;
  - for the purposes of assessment when the Authority (North Yorkshire LA), parents and school and any relevant professionals involved in the assessment are all agreed that the child's needs are such that action should be taken immediately;
  - as an emergency or provisional placement where, for example, a child arrives unexpectedly in North Yorkshire and exhibits significant learning difficulties of the kind which would normally warrant a statement;
  - on a temporary basis when a child does not have a statement and is not the subject of assessment but, for example, has received serious injuries from which the child is likely to make a full recovery in the long term. A review of such an arrangement will be made within one school term.
  
2. **CONSULTATION WITH PARENTS AND WELBURN HALL SCHOOL BEFORE THE LA NAMES THE SCHOOL**
  - before specifying the name of a particular school in a statement, the LA will consult with the parents of the child concerned and the governing body of the school;
  - where the parent of the child concerned has expressed a preference as to the school at which he wishes education to be provided for his child, the LA will name the parent's preferred school unless :
    - the school is unsuitable to the child's age, ability or aptitude or to his special educational needs; or
    - the attendance of the child at the school would be incompatible with the provision of efficient education for the children with whom he would be educated or the efficient use of resources.
  - the Authority will give due consideration to the views expressed by those consulted but the final decision lies with the Authority.
  - Once a child has been named in a statement, that school has a statutory duty to admit the child;

- as part of its consideration, the Authority will take into account the grounds listed at above. In so doing, it will be mindful of :
  - the terms of the approval of the school concerned;
  - the number in the particular year or teaching group and classroom arrangements in the school
- if the school or unit concerned operates an admissions panel, its purpose will be to enable the school, having been consulted by the Authority, to come to a decision as to whether or not the admission of a child was compatible with the provision of efficient education for the children with whom he would be educated or the efficient use of resources. The discussion at the panel will inform the response of the governing body to the LA. The final decision lies with the Authority.
- if the governing body of a school or the Authority are consulted by another LA which is proposing to name a North Yorkshire school or unit in a child's statement, then the school and the Authority will discuss the proposal before replying.